

To: Clients, Family Members, Guardians, Hope Haven Staff

From: Michaela Simmons, Director of Employment Services

Re: FY 2023 Hope Haven, Inc. Program Calendar

Date: 5-31-2022

On the opposite side of this sheet is the Program Calendar for Fiscal Year 2023, which begins 7-1-2022. Please note the dates of office and day program closure for the various holidays.

Please be advised that Hope Haven will no longer be providing clients transportation routes to and from Des Moines and Sioux City for holidays as it has in the past -- Thanksgiving, Christmas, & Independence Day. Family members / guardians will need to make other arrangements for transportation for their family members. Hope Haven staff will be available to assist clients, family members / guardians with discussing / exploring alternative transportation options.

Feel free to call me (712-476-3122) if questions. Thanks.

HOPE HAVEN PROGRAM CALENDAR

JULY 1, 2022 to JUNE 30, 2023

July 4	(Monday)	(1) Independence Day	Closed
September 5	(Monday)	(2) Labor Day	Closed
November 24	(Thursday)	(3) Thanksgiving Holiday	Closed
November 25	(Friday)	(4) Agency Holiday	Closed
December 23	(Friday)	(5) Christmas Eve Holiday	Closed
December 24	(Saturday)		
December 25	(Sunday)		
December 26	(Monday)	(6) Christmas Day Holiday	Closed
January 1	(Sunday)	New Year's Day	
January 2	(Monday)	(7) New Year's Holiday	Closed
April 7	(Friday)	(8) Good Friday	Closed
May 29	(Monday)	(9) Memorial Day	Closed

- "Closed" means *The Achievement Center, My Day, Key to Success, and Business/Administration Offices* are closed for business and/or day programming. Note that those locations are all closed on all Saturdays and Sundays.
- Clients who work in the community -- and the Hope Haven staff who support -- them through *The Achievement Center, My Choice, or Group Supported* may be expected to work on a holiday at the discretion of the employer for whom they work.
- Hope Haven will **no longer** be offering transportation routes to and from the Des Moines and Sioux City areas for holidays such as Thanksgiving, Christmas, & Independence Day.